

	<h1 style="text-align: center;">User Updates</h1> <p style="text-align: center;">REVISED JULY 19, 2005</p>
<p>Feature Topic:</p>	<h2 style="text-align: center;">Driving Policies & Transportation Services at BNL</h2>

DRIVING & BICYCLE POLICIES @ BNL: Traffic safety is of utmost importance at Brookhaven National Laboratory. All employees and guests **MUST** have a valid driver's license to drive a vehicle on Brookhaven property. All New York State driving rules and regulations are enforced at BNL. Failure to follow driving and bicycle regulations may result in a citation being issued for a traffic violation and disciplinary action.

If you are a resident of another state or country and hold a valid driver's license there, you may legally drive in New York State. If you become a resident of New York State, you have 30 days after establishing residency to apply for a New York State driver's license.

To assist guests coming to Brookhaven, New York State Driver's Manuals are available at check-in offices around site. Answers to questions can be found in the manual or at the following web site: <http://www.nydmv.state.ny.us/license.htm> . If you need assistance, please ask.

All employees and guests must follow New York State driving regulations when riding a bicycle on-site. Anyone riding a bicycle on Laboratory property must wear a bicycle helmet that conforms to the Consumer Product Safety Commission (CPSC) standard. Further information on bicycle safety may be found on the Safety and Health Services Division website at http://www.bnl.gov/esh/shsd/Article1_FP.asp.

ENTERPRISE CAR RENTAL ON-SITE: [Enterprise Car Rental](#) has an office at Brookhaven. It is located just behind the RHIC & AGS Users' Center in Bldg. 355. Enterprise offers full-day and partial-day rates for guests and families with business and personal needs, free pick-up service, discounted rates, and weekend packages. Call 631-344-4888 or 4889 for further details. The corporate account number is FX0019.

AFTER-HOURS TRANSPORTATION: Pending availability, government vehicles will be made available to provide a method of on-site transportation for C-AD facility users after normal working hours (between 5:00 p.m. and 8:15 a.m.). Please call the Transportation Office at X2535 before 3:00 p.m. on the day of intended use to check availability. If a vehicle is available it will be put aside for your use and you will be asked to come to the Transportation Office to sign the vehicle out for the evening (or weekend). **Please note:** If the rules are not followed, the program will be suspended. Some of the general rules are outlined here.

- Vehicles are for on-site use only. Cars **CANNOT** be taken off of Brookhaven property.
- The policies and procedures for Government vehicles are outlined in SPI 5-05 and can be obtained from the Users' Center.
- Drivers must hold an active appointment with BNL, have a valid BNL ID card, and have a valid USA or International driver's license. The Transportation Office will keep copies of licenses. Each driver of the car will need to check-in at the

Transportation Office and sign in. Keys CANNOT be transferred to another colleague unless that colleague has registered with the Transportation Office.

- Vehicles must be signed out between 4:45 p.m. and 8:00 p.m. (unless advised otherwise by the Transportation Office) and returned by 8:15 a.m. the following day. For vehicles signed out on Friday evening, the return will be by 8:15 a.m. on following Monday.
- For questions and further information contact the Transportation Office by e-mail at transportation@bnl.gov , or at 631-344-2535.

COURTESY ON-SITE SHUTTLE PROGRAM: On-Site Brookhaven [Courtesy Van](#) offers on-call, door-to-door service between the hours of 8:30 a.m. and 4:15 p.m., Monday through Friday, excluding holidays. Please call extension 2714 for pickup. Please be prepared to give the following information: name, telephone extension, location of pickup, location of drop-off, and number of passengers requesting a ride. Requests are accepted on a first-come, first-served basis. Be prepared to meet the van at the main entrance of your building.

VAN SHUTTLE BETWEEN SUNY AND BNL: Beginning on Monday, December 1, 2003 Stony Brook University (SUNY) will be offering a van shuttle service for SUNY students between Stony Brook University and Brookhaven National Laboratory. Service will be available on a first-come, first-serve basis, Monday through Friday. The van can accommodate 12 passengers per trip. This shuttle service is for passenger use only and is not to be used for transporting hazardous materials (e.g., cylinders, cryostats, or radiation sources). All passengers MUST hold an active BNL ID card. Persons without a current badge WILL NOT be permitted to ride the van. Make sure you have appropriate identification documentation with you; for details see <http://www.bnl.gov/staffservices/Files/PDF/SBUandBNLShuttle2005.pdf>. The shuttle schedule is as follows:

<i>PICK-UP TIME</i>	<i>PICK-UP PLACE</i>	<i>DROP-OFF TIME</i>	<i>DROP-OFF PLACE</i>
8:30 am	SUNY, SAC Loop	9:15 am	BNL, Berkner Hall
9:30 am	BNL, Berkner Hall	10:15 am	SUNY, SAC Loop
12:00 pm	SUNY, SAC Loop	12:45 pm	BNL, Berkner Hall
1:00 pm	BNL, Berkner Hall	1:45 pm	SUNY, SAC Loop
4:30 pm	SUNY, SAC Loop	5:15 pm	BNL, Berkner Hall
5:30 pm	BNL, Berkner Hall	6:15 pm	SUNY, SAC Loop

Questions: please call Christine Carter at BNL at 631-344-5090 or Elyce Acierno at Stony Brook University at 631-632-4360.

BICYCLE PROGRAM AT BNL: The Chemistry Department and the PHENIX office have purchased bicycles for use by guests of the Laboratory. If you would like the use of a bicycle while at Brookhaven please contact the following individuals. Bicycles are available on a first-come, first-serve basis.

PHENIX users contact Rachel Cacace:
PHOBOS users contact Lois Caliguri:

Bldg. 510C, Room 2-182, (631) 344-3500: cacace@bnl.gov
Bldg. 555, Room 200, (631) 344-4397: loisc@bnl.gov

SHOPPING SHUTTLES: The Saturday and Wednesday [Shopping Shuttles](#) are courtesy shuttles, which operate continuously to and from the Southport Shopping Center. The hours of operation and pick-up and drop-off points are listed below. Please note, shuttles do not typically run on holidays.

SATURDAY DAYTIME (RUNS FROM 8:30 A.M. TO 12 NOON)

8:30 a.m. Departs Brookhaven from Fleming House, Bldg. 180
8:35 a.m. Pick-up at Curie House, Bldg. 258
8:45 a.m. Pick-up at Children's Outdoor Shelter (Lollipop House)
8:50 a.m. Pick-up at Efficiency Apartments 41-42
9:00 a.m. Arrive at Southport Shopping Center

Shuttle will return to the Laboratory to drop off passengers and return to the Center on as as-needed basis between 9:00 a.m. and 12:00 p.m.

12:00 p.m. Final return to Brookhaven departs Waldbaums Supermarket

WEDNESDAY EVENING: (RUNS FROM 5:00 P.M. AND 8:30 P.M.)

5:00 p.m. Departs Brookhaven from Fleming House, Bldg. 180
5:05 p.m. Pick-up at Curie House, Bldg. 258
5:15 p.m. Pick-up at Children's Outdoor Shelter (Lollipop House)
5:20 p.m. Pick-up at Efficiency Apartments 41-42

Shuttle will return to the Laboratory to drop off passengers and return to the Center on an as-needed basis between 5:30 p.m. and 8:30 p.m.

8:30 p.m. Return to Brookhaven departs Waldbaums Supermarket

RONKONKOMA TRAIN STATION SHUTTLE: On weekdays, except holidays and when BNL is closed, a Laboratory vehicle transports visitors and guests of BNL to and from the Ronkonkoma Train Station. The schedule can be found at:

<http://www.bnl.gov/staffservices/Transportation/transportation.asp#ronkonkoma> .

Due to limited seating, reservations are required for this service. To make reservations call (631) 344-2535, fax (631) 344-6167, e-mail transportation@bnl.gov , or reserve in-person at the Transportation Counter located in Building 179B. Reservations must be made no later than 10 minutes prior to departure time.

Please note: The shuttle departs promptly and can only accommodate bags/parcels that fit on the passenger's lap or beneath their seat.

Questions and/or comments on this issue of User Updates should be directed to: Susan White-DePace, 631-344-7959 or swd@bnl.gov.